



Date

Comrade,

Welcome aboard to the VFW and Post xxxxxx! I would like to take this opportunity to provide you some basic information on your Post.

We hold our general membership meetings at (1400, etc) on the (first, etc) (Monday, etc) of the month. I encourage you to attend all meetings. Be sure you bring your membership card with you.

There are numerous committees that you may become involved with, items like member recruiting, handing out Poppy's during various events, (insert other committees as appropriate). These are but a few committees that you can volunteer on. Should you like to be on a committee please contact one of the Post officers and they will help you find the committee chairperson. Should you decide to volunteer your time please make sure that you log your hours so the Post can take credit for it with VFW National. This will go a long way in helping our Post achieve various awards and recognitions.

Should you need assistance with a VA Claim we have a Service Officer that can answer your questions, go over the paperwork requirements, assist in filling out / submitting the paperwork and provide advice on the way forward if the results are not as you hoped. Again, please contact one of the Post's officers and they will help you get in contact with the Service Officer.

Please visit the Post website (xxxxxxx) and Facebook page (xxxxxxx) to view the upcoming events, general information published by various Post officers, canteen specials, links to other Posts and more. You are also encouraged to go to the National VFW website (<http://www.vfw.org/>) and sign up for access to the member's section. This section provides a tremendous amount of information on all member benefits (e.g. various insurance, scholarships, grants, etc) as well as training material.

Should you want to order a shirt, hat or other VFW logoed merchandise please see either our quartermaster or adjutant and they will assist you in obtaining the items you want.

There are but a few items that we are currently providing and with your active membership our Post will only continue to grow and prosper.

Again, welcome aboard to the VFW and Post xxxxxx! We look forward to many years of comradery and assisting you with your needs.

Respectfully,

(name)
Commander
VFW Post xxxxxx