VETERANS OF FOREIGN WARS

2012 National Convention
July 21-25, 2012
Official Hotel Reservation Form

INSTRUCTIONS
Reservations can be made in one of the following ways:

INTERNET: Visit the VFW web site at www.vfw.org.

TELEPHONE:
888-665-1375 Toll-free
801-505-5260 International
7:00 a.m. to 6:00 p.m. MST, M-F

FAX:
801-355-0250

MAIL:
The Housing Connection
175 S. West Temple, Suite 140
Salt Lake City, UT 84101

EMAIL:
THC@housingregistration.com

DEADLINE
Reservations must be made by phone, fax, mail or internet by **June 15, 2012**. Reservations received after this date will be subject to space and rate availability.

CONFIRMATIONS
The Housing Connection will send you an e-mail confirmation of your reservation. Please review all information for accuracy. If you do not receive a confirmation or have questions, please call The Housing Connection at the above listed phone number. **You will not receive a confirmation from the hotel.**

TAX RATE and REQUESTS
All rates are per room and are subject to 13% tax (subject to change). Special requests cannot be guaranteed; however hotels will do their best to honor all requests. Hotels will assign specific rooms upon check-in, based on availability.

ROOM DEPOSIT REQUIRED TO SECURE RESERVATION:
Reservations will not be accepted without a Room Deposit of $125 for each room reserved. Room Deposits will be accepted in the form of a valid credit card with signature authorizing the credit card guarantee to be charged for the Room Deposit. If the charge to the credit card is denied, we reserve the right to release your reservation. Room Deposits will be accepted in a form of a check until June 15, 2012.

CANCELLATION POLICY
Cancellations after June 15, 2012 will be subject to a $50.00 service fee. One night's room and tax will be forfeited entirely if cancellation occurs within seventy-two (72) hours prior to the attendee arrival date and will be charged by your hotel.

GUEST INFORMATION (PLEASE PRINT)

FOR BEST AVAILABILITY, MAKE YOUR RESERVATION VIA INTERNET (www.vfw.org) OR BY PHONE AT (888) 665-1375

Arrival Date _____ ***Departure Date*** _____

First Name _____ M.I. __ Last Name _____

E-mail Address: _____

Daytime Phone: _____ Fax _____

Company _____

Address _____

Address 2 _____

City/State/Province _____

Zip/Postal Code, Country _____

HOTEL SELECTION

Each state/department has been assigned a hotel with an allocation of rooms. In the event the allotment has been filled, a room will be reserved at another VFW hotel based on your preference of rates or proximity and availability.

If hotel assignment is sold out, which is more important? *(check one)* _____ *Room Rate* _____*Location*

State you reside in: _____

Room Type Requested: _____One Bed _____Two Beds
(Submit only one room request per form. Should additional forms be needed, please make copies.)

List all room occupants:

_____ _____

_____ _____

☐ Check here if you have special needs. ☐ Smoking Room
**Most hotels are now non-smoking, please check with your assigned hotel for their smoking policy.
We cannot guarantee smoking room requests**

Special requests: _____

DEPOSIT INFORMATION

All reservations requests must be accompanied by a credit card guarantee or check for one night's deposit. Housing Forms received without a valid guarantee/deposit will not be processed. Faxed requests must include a valid credit card. Check deposits must be mailed with a completed housing form.

☐ Visa ☐ American Express ☐ Discover ☐ MasterCard

Card Number _____ Exp. Date _____

Name on Credit Card _____

Cardholder's Signature* _____

*I hereby authorize any one of the participating hotels to process a charge to my credit card if I fail to cancel my reservation within 72 hours of my arrival.

☐ Check deposit of $125 enclosed and made payable to The Housing Connection. Mail check with housing form to: The Housing Connection, 175 S. West Temple, Suite 140, Salt Lake City, UT 84101.